

MEETING AGENDA

1. CALL TO ORDER: 1:43 pm
2. APPROVAL OF MINUTES: All
3. GUEST SPEAKER: Ken Christmon, University Ombudsperson, spoke about his role and the employee relations avenues available to employees through Human Resources. Their focus is to be here and available to support you with guaranteed confidentiality.
Please visit the Employee Relations section of the Human Resources website for additional resources and information: pfw.edu/hr
4. HUMAN RESOURCES: Melissa Helmsing spoke
 - a. Open enrollment is 10/26/2021-11/9/2021
 - b. Final virtual presentation is 10/22/2021 but employees may schedule virtual 1:1 sessions with Amy Jagger. This information will be coming to all employees in an email from HR
5. UNFINISHED BUSINESS:
 - a. Membership interest – 3 individuals have indicated interest from the Qualtrics that was sent out on 10/11. They will be contacted individually with more information.
6. TREASURER'S REPORT: Mia gave updated balance reports from Khin Khin
 - a. Foundation \$
 - b. General \$2,855.44
 - c. Scholarship \$4,115.69
7. COMMITTEE REPORTS:
 - a. Communications: Laural updated the Listserv and sent out the CSSAC membership interest Qualtrics. Will send out an email advising of the minutes update after the approved September minutes have been added to the website.
 - b. Fundraising – The Books are Fun fundraiser is scheduled to take place 11/03-04/2021. We need to schedule times for coverage. Shawyna will create.
 - c. Grants – No Update
 - d. Professional Development – Guest speaker today
 - e. Pride Plus – No update
 - f. Purdue WL – Mia virtually attended but there were connectivity issues
 - i. They spoke about the Spirit Awards
 - ii. University Officers
 - iii. Guest Speakers
 - iv. Brock Turner announced they are in a new position and can will no longer be acting president
 - g. Strategic Plan Steering: No Update
 - h. Summerfest: No Update
 - i. University Committee Reports
 - i. University Council: No Update
 - ii. University Resources Policy Committee (URPC): Looking in to the printing services changes
 - iii. Food Service Advisory Committee: No Update
 - iv. Budgetary Affairs Subcommittee: Looking in to the compensation for LTLs, and the Subcommittee may combine with two others.

- v. Revenue Subcommittee: No Update
 - vi. Faculty Senate: Khin Khin attended (10/09/2021).
 - VCFAA Spoke
 - 1. Even with continual budget reductions, PFW still does not have a balanced budget and continues to suffer from a structural deficit.
 - 2. The FY22 budget of \$139.8MM represents a \$2.0MM reduction (-1.4%) over the FY21 budget.
 - 3. The balances do not include the impact of \$16.3MM in HEERF related spending.
 - 4. Over the last 3 fiscal years, PFW has reduced its total budget by almost \$9.5MM (-6.4%)
 - 5. Academic Affairs will receive \$4.85MM from a legislative appropriation.
 - 6. Since July 1, PFW has had 55 non-faculty staff positions become vacant
 - 7. Responded to question regarding vacant positions and overloads. Stated that almost all of the job postings to HR were accepted, and they are working to fill those positions as quickly as possible.
 - VCEMSE Spoke
 - 8. Answered questions regarding the Dean of Student's office and plans for position/office moving forward and academic honesty cases.
Abby Blackmon, Director of Student Conduct & the CARE Team is handling the position currently.
Previous university policy will still apply for academic dishonesty cases, etc.
 - 9. Due to time constraints, the senate meeting ended while answering question regarding vaccination mandate. However, the chancellor did send out an email to everyone that PFW would not pursue a vaccination mandate on 12/14/2021.
 - 10. Next meeting will resume after the fall break. Will be held 10/25/2021.
 - vii. University Budget Committee: No Update
 - viii. Facilities Management Safety Committee: No Update
 - ix. PFW Prepared Committee: No Update
8. NEW BUSINESS: Mia spoke
Notified that she has accepted an opportunity outside of the university and will be leaving at the end of this month. CSSAC will vote on members stepping forward.
9. BRIDGE QUESTIONS: No Update
10. ADJOURN: 2:10 pm

Meeting Invitees: Mia Starr (P), Shawyna Koorsen (P), Khin Khin Gyi (A), Laural Daily (P), Melissa Helmsing (P), Christine Hall (P), Ken Christmon (P)